

Firkin Crane Covid-19 Protocols for Using the Building and Studios

Detailed guidelines on accessing and using studios at Firkin Crane during the Covid-19 Pandemic

Version July 2021

We are committed to the Health & Safety of our staff, members, audiences, and the general public. We are operating under Dance Ireland Guidelines, a copy of which can be found [here](#).

The Risk Assessment process will be subject to continual review. It is the responsibility of the COVID-19 Coordinator to ensure that this risk assessment remains up-to-date and in line with current HSE and Government guidance.

Studio Capacities: Social distancing at 2m

Capacity	Studio 1	Mirror Room	Chandelier Room	Studio 4	Musgrave
Rehearsals. Operating as a professional workplace with social distancing and all other protocols in place	24	14	12	6	10
Classes (Morning & Evening Classes) Students + teacher	24 + 1	14+ 1	12 + 1	6 + 1	10+ 1

Before Arriving:

1. The team at Firkin Crane will provide any assistance the participant might require in preparing their own protocols, risk assessment or other Covid-19 related processes required to resume activities in our studios.
2. **3 days prior** to entering the building the participant must read, complete, and sign this Firkin Crane Self Declaration/Risk Assessment/Protocol document. **Risk Assessment:** Consider the ways you worked in the studio in the past which involved close contact between you and your dancers, or you and your class participants. Use the Risk Assessment to detail how you are going to take a different approach to being in the studio which will allow all to work and take class in a manner that avoids close contact. Be sure to include how you will communicate your approach to your dancers to ensure all feel comfortable in the space.
3. Confirmation of number of attendees required when booking. No extras will be permitted, unless confirmed in advance (strict capacities must be maintained). Contact details are required for the lead person who will be in Firkin Crane on the day (for contact tracing). The lead person is required to have all contact details of all those in their group. Use of the lift is for those with mobility issues only (max 1 person at any one time). If you require the lift, please notify us in advance of your arrival.
4. Firkin Crane requires at least **3 days notice** of **ALL** participants arrival and departure times, so that Firkin Crane is aware of the numbers in the studio at any one time.
5. Firkin Crane requires a detailed work schedule for the duration, including all breaks. Fresh air breaks are recommended and should be planned for in cases with groups over 4.
6. To reduce the risk of the spread of the virus the dressing rooms will not be available for use except for access to bathrooms and this will be under strict distancing guidelines.

Arriving and Inside Firkin Crane:

7. There will be an entry queuing system in place outside Firkin Crane for use at busy times.
8. On entering the building all persons aged 13 and over are required to wear a **face covering**. This can be removed when inside the studio but must also be worn on exiting the building.
9. Participants must adhere to the internal one-way system in place throughout the building.
10. On entering the building, the participant will be required to adhere to these **Firkin Crane Covid-19 protocols for using the building and studios**.
11. On entering Firkin Crane, the participant will report to Reception for signing in.
12. On the first visit you will receive a brief induction. This should take about 10 minutes.
13. Wall mounted hand sanitiser dispensers are located at the entrance, throughout the building and at the exit.
14. Bathrooms are single occupancy only.

Inside the Studio:

15. In the studio, outdoor shoes are not permitted on the black dance floor. Shoe racks are provided.
16. The participant must bring adequate drinking water as the kitchen is closed.
17. A cleaning-hygiene station is provided in each studio. During and before the end of each session it is the responsibility of the participant to sanitise the studio.
18. Note that Firkin Crane has in place a system for regularly cleaning touch points around the building but not inside the studios during the day.
19. Please observe the one system, which is the same as last year.
20. Face coverings must be worn when moving through the building, they can be removed when you get in to your studio.
21. Please use the hand sanitizers on the way in and out of the building and practice, cough, sneezing etiquette.
22. There are white tape markings in all studios, these are measured for physical distancing, **it is the studio users personal responsibility to ensure physical distancing is observed.**

Cleaning:

The studio must be cleaned down at the end of each class, such as ballet barres, all touch points and surfaces. There are adequate cleaning products in each studio, if they are running low please advise a member of staff. Please ensure the sound systems are cleaned before returning to reception.

Studios are to be left as found and must be cleaned and mopped by you after use.

Leaving the Building at the end of your session:

23. At the end of your session, you must leave the building continuing to follow the one-way system.
Do not congregate in the building after the session.

Additional Information:

24. Two Covid-19 isolation rooms are provided in the building. One is located next to studio 4 and the other is in the Board Room.
25. Firkin Crane retains at all times the sole and exclusive right to determine the times for opening and closing the building, to reserve the right of admission to the building, to control and manage the building in light of the Governments agencies' Covid-19 requirements and guidelines.
26. Firkin Crane reserves the right to amend these protocols should circumstances arise and in line with Government guidelines.

Dance Ireland

* 'Conventional Classes' - Conventional dance classes include free movement, mingling of groups, partner work, hand holding and sequencing where social distancing cannot be maintained.

** Individual training can be defined as individual, physically distanced, non-contact activity, completed in a pre-defined area, within a controlled environment and without the sharing of equipment.

Physical Activity:

As with all forms of physical activity, there is a high level of risk, particularly in terms of the transmission of Covid-19. It is the responsibility of the group leader and all members of the group to be aware of and minimise these risks. All bookings require submission of a risk assessment in advance, to outline how these risks will be mitigated.

As per government guidelines you are advised to do the following:

- wash your hands well and often
- cover your mouth and nose with a tissue or bent elbow when coughing or sneezing, and discard used tissue safely
- distance yourself at least 2 metres away from other people
- limit your contact with others when out and about
- keep your close contacts to a small number of people
- limit the amount of time you spend in direct contact with other people
- avoid crowded areas
- wear a face covering in situations where social distancing is not possible
- keep a log of all of your contacts throughout the day

This guidance is as of **July 2021** and will remain in place until further updates from the government are issued, which will then supersede this guidance. All users of Firkin Crane are expected to adhere to current guidance and protocols when in the building.

A conversation and agreement about consent is essential to ensure that all members of the group are in agreement and are comfortable with the activity.

Please sign below. Your signing of the protocol signifies that you have read and understood the Firkin Crane Covid-19 protocols for using the building and studios and understand the detailed guidelines on accessing and using studios at Firkin Crane during the Covid-19 Pandemic.

Signed on behalf of

[insert dance company artist name]

Date xx/xx/xxxx



Firkin Crane
THE HOME OF DANCE